



Department of Health Research
Ministry of Health and Family Welfare
Government of India



ICMR-DHR Travel Grant Support for Scientists Researchers

SCHEME GUIDELINES

About the Scheme

- 1.1 The Scheme provides financial assistance for presenting research paper or chairing a session as also delivering a lecture/delivering a keynote address in an international scientific event (Conference/Seminar/Symposia/Workshops) to Non-ICMR biomedical Scientists/Researchers.
- 1.2 In addition, support is also provided to young scientists/researchers (age limit 35 years as on date of Conference), nurses and paramedical staff for attending training programmes and short-term schools/workshops/courses on the basis of the priority areas already defined.
- 1.3 Full excursion/airfare of economy class by shortest route, airport tax and visa fees are provided under the scheme. Registration fee is provided only to young scientists in addition to the above support.
- 1.4 The Council will provide financial assistance max. of Rs 1,50,000/- to selected candidates.

Eligibility

- 2.1 The applicant should be a biomedical scientist engaged in R&D work. Senior scientists (above 35 years of age) working in academic institutions and research laboratories are eligible to apply only to international scientific events (Conference/Seminar/Symposium/Workshop) which are not sponsored by International Council of Scientific Unions (ICSU). Young scientists (age limit 35 years as on date of conference) are, however, considered for support even for ICSU sponsored events.
- 2.2 The applicant has an accepted paper/abstract for presentation or an invitation to Chair a Session with a lecture or as a Keynote Speaker.
- 2.3 The theme of the Conference/ Seminar/ Symposium/ Workshop should be related to the thrust areas/ activities of ICMR. (Application to merely attend annual meetings of professional Societies will not be considered).

2.4 The applicant should have published research papers in PubMed/SCI/SCIE indexed journals.

2.5 The applicant should not have availed of financial assistance from ICMR in the last three financial years.

2.6 The application should be forwarded through proper channel and must reach ICMR two months prior to the date of the Conference/Seminar/Symposium/Workshop.

2.7 The Letter of acceptance from the selected applicant must be submitted at least three weeks before the event to ICMR.

NOTE: Canvassing will disqualify the applicant for the ICMR Travel Grant.

Enclosures

The following documents must be attached with the application:

- i. One copy of the completed application in the prescribed format and bio-data of the applicant.
- ii. A copy of letter from other national/international agency committing to bear partial cost of travel (the document must be flagged).
- iii. Letter of Invitation from Organizers.
- iv. Detailed announcement of the Conference (photocopy of the announcement to be attached).
- v. Letter of acceptance of Paper for presentation and/or invitation from organizers to Chair a Session/participate as a Keynote Speaker.
- vi. Abstract of the Paper to be presented by the applicant at the Conference.
- vii. A Certificate from airlines including the cost of return excursion/airfare of Economy class by the shortest route.

Reimbursement of Sanctioned Amount

4.1 ICMR in the event of selection will initially issue an award letter agreeing to provide financial support. The committed amount will be reimbursed to the selected applicant only on his/her return to India after participation in the Conference and on submitting a detailed report, and copy of original air tickets and board passes (both onward and return journey) within two months from the date of Conference.

4.2 The scientists may please ensure that all the essential documents mentioned (at point no. 3) are properly attached and tagged/flagged with the application. Incomplete application will NOT be considered.

4.3 The application complete in all respects together with enclosures must reach ICMR at least two months prior to the commencement of the event. If the application is not received in time, the request will not be considered.

4.4 ICMR will endeavor to communicate the decision on the application about four weeks before the commencement of the Conference. No interim correspondence will be sent.

Submission of Application

The cover letter along with application signed and completed in all respects together with enclosures may be submitted before two months from the date of the Conference/Workshop/Seminar/Symposium in the given format below addressed to:

The Director General,
(Kind attention: Dr. Geeta Jotwani)
Scientist-G & Head HRD
Indian Council of Medical Research
V. Ramalingaswami Bhawan,
Ansari Nagar, New Delhi-110029

For any communication, pls contact: [travelgrant\[dot\]nonicmr\[at\]gmail\[dot\]com](mailto:travelgrant[dot]nonicmr[at]gmail[dot]com)

For any scientific queries pl. write to:
Dr. Geetanjali Sageena, Scientist-B &
Dr. S. Verma, Scientist-E

For administrative query pls write to: Mr Ajay